Personal Data Collection Statement

- 1. The personal information collected in this online application form will be used by the College for:
 - a) processing a candidate's application and will become part of his/her student record upon successful admission to the programme;
 - b) sharing with appropriate parties and personnel of the College for administration, communication and other related purposes; and
 - c) the promotion of, including but not limited to, the College's courses and programmes, activities, awards, scholarships, bursaries, special offers, privileges, other services as well as fundraising appeals.
- Under the provision of the Personal Data (Privacy) Ordinance, applicants have the rights to request for personal data access or correction. Requests can be made in writing via email to cpd@yccece.edu.hk. The College may charge a fee to cover the administrative cost.
- 3. For unsuccessful applications, all documents submitted together with the online application form will be destroyed.

收集個人資料聲明

- 1. 此網上申請表所填報的資料將被學院用作處理以下各項:
 - a) 申請人之入學申請,有關資料將於申請人被取錄後保存為學生個人檔案之 一部份;
 - b) 提供予學院有關的單位及人員,作行政、傳訊及其他相關之用途;及
 - c) 與學院有關之推廣,包括但不限於課程、活動、獎項、獎學金、助學金、 特別優惠、專享優惠、其他服務,及籌款活動。
- 2. 根據個人資料(私隱)條例,申請人有權查閱及更改其個人資料。如有需要,可透 過電子郵件:<u>cpd@yccece.edu.hk</u> 向學院提出。學 院有權就你的查閱資料 要求,徵收合理的行政費用。
- 3. 如申請未被接納,所有提交的文件包括申請表格將會被銷毀。